

T.W. LEWIS  
FOUNDATION

Grant Application  
Process & Guidelines

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[www.twlewisfoundation.com](http://www.twlewisfoundation.com)

# T.W. Lewis Foundation Grant Application Process & Guidelines

## Mission

T.W. Lewis Foundation strives to positively impact people. We do this by providing college scholarships to future leaders and entrepreneurs, by giving hope to children and families in need, by helping to educate our youth and by supporting organizations that improve our community.

Formed in 2000 by Tom and Jan Lewis, the T.W. Lewis Foundation has provided college scholarships for over 200 future leaders, made gifts to dozens of non-profits that help children and families in need and supported youth education organizations that build character and encourage civic engagement. They have also provided leadership and financial support for a wide variety of community based organizations.

## Giving Philosophy

- We believe in supporting people that want to reach their potential.
- We believe in supporting organizations that are effective, receptive, and grateful.
- We believe in supporting projects that will make a significant difference.
- We believe in giving a portion of the need and for a limited amount of time.
- We believe in having a plan, setting goals and getting the maximum impact from our gifts.
- We believe in connecting personally with the people we serve.
- We believe in measuring our success by the number of lives we change.
- We believe in helping people and organizations with our financial support, time, and talents.
- We believe in considering new approaches to help solve old problems.
- We believe in leading by example and hope to stimulate generosity in others.

## Core Values

- *Honesty*: Telling the truth, not cheating or stealing, being honest in all interactions.
- *Integrity*: Showing consistent character in our words and actions by saying what you believe and doing what you say.
- *Hard Work*: Going the extra mile, voluntarily, to get the job done right and by working with a sense of urgency.
- *Reliability*: Making good on our commitments, following up as expected and being dependable.
- *Achievement*: Setting goals, striving to improve and getting results.
- *Compassion*: Understanding other people's point of view and showing empathy, decency and kindness for others.

## Geographic Priorities

The T.W. Lewis Foundation primarily focuses on issues in the greater Phoenix, Arizona area. Only those organizations who are invited to apply may submit a grant request for funding outside of Arizona.

## Areas of Concentration

The T.W. Lewis Foundation has four primary areas of concentration. Before submitting an initial grant inquiry, please review and consider how your organization fits within our areas of concentration.

- [Universities](#)
- [Children & Families](#)
- [Education Youth](#)
- [Community Support](#)

# **T.W. Lewis Foundation Grant Application Process & Guidelines**

## ***Grant Request Form***

After reviewing our areas of concentration, applicants can submit a Grant Request Form to [twlfoundation@twlewis.com](mailto:twlfoundation@twlewis.com). A copy of the Grant Request Form is attached to this document.

## ***Application***

While all requests for funding will be reviewed and considered, T. W. Lewis Foundation prefers to identify organizations that it considers an organizational fit with the mission, vision and goals of the Foundation. Organizations are directed to prepare and submit a detailed grant request outlining the program or project to be funded, as outlined in the Grant Request form.

## ***Grant Review Process***

T.W. Lewis Foundation strives to review new grant requests in a timely manner and will normally respond to the applicant within 30 days of submittal.

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## Grant Request

Date	
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### I. ORGANIZATION INFORMATION

Organization Name	
Tax ID Number	
Year Founded	
Service Area	
Annual Customers Served	

### II. CONTACT INFORMATION

CEO Name	
CEO Email	
CEO Phone	
Contact Person Name	
Contact Person Email	
Contact Person Phone	
Organization Website	

Address		City			
State		Zip Code		Main Phone Line	

# T.W. LEWIS FOUNDATION

## III. REASON FOR INQUIRY

**What is your organizations mission?**

**Have your reviewed the T.W. Lewis Foundation website? How does your organization or project fit with our giving philosophy and areas of concentration?**

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Please describe the program you would like us to consider.

What is the total cost of the program?

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**How will you measure your success?**

**Anything Else?**

**Thank you!**